



Planning Recruitment

Identifying Possible Team Members

The following resources may help as you begin identifying possible members of your school community to recruit for your writing initiative. Collecting your thoughts about those to include may help to ensure a wide-range of support for the initiative as you work to sustain it over time. We offer a few options here that do similar things in helping you through this process. You may want to choose to collect your ideas here in conjunction with 2.2 survey results.

Discipline, Department, or other Stakeholder	Possible Representative Member	Level of School-wide Involvement	Potential Contributions
<i>Think of those disciplines or departments from across the school that you'll want to include. You may also want to include students, school board members, and parents (see Chap. 2).</i>	<i>Identify a teacher/faculty member that you could potentially invite from that particular discipline or department. Consider choosing a wide-range of members with various years of teaching experience as well as those who will be able to garner support from their colleagues.</i>	<i>Identify which committees, extra-curricular, and other professional commitments this person may already be obligated with. Consider involving those who will have enough time and energy to support the initiative.</i>	<i>Consider what this member might contribute to the team's collaborative planning and enactment of the initiative. Think about involving those with different assets to strengthen the overall effectiveness of your team.</i>



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Identifying Team Members			Inviting Team Members																
<i>Before inviting team members consider who you will ask to join the writing initiative team and why the particular collection of members you choose makes the most sense.</i>																			
Possible Team Members	Potential Level of Innovation	Potential Contributions to the Team	Agreed to Join	Need to Follow-up															
<p><i>Below you'll find a list of possible departments or other stakeholders that you may want to include on your team. Consider each and list the names of those you may want to invite. Think about involving those with different assets to strengthen the overall effectiveness of your team, but also think about keeping your team size manageable.</i></p>	<p><i>Using the Individual Innovativeness Scale from Chapter 2, consider where each potential team member might fall as you think about including those who will help ensure positive enactment and garner support from others.</i></p>	<p><i>Consider what this member might contribute to the team's collaborative planning and enactment of the initiative. Think about involving those with different assets to strengthen the overall effectiveness of your team.</i></p>	<p><i>After identifying and inviting team members, log here who has agreed to join and who you'll need to follow-up with (perhaps in a personal conversation where you articulate why you think that person will benefit the team and the effort).</i></p>																
<p>Alternative Education Name(s): 1. _____ 2. _____</p>	<p>Possible member:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">2</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Innovator</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Early Adopter</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Early Majority</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Late Majority</td> <td><input type="checkbox"/></td> </tr> </table>	1		2	<input type="checkbox"/>	Innovator	<input type="checkbox"/>	<input type="checkbox"/>	Early Adopter	<input type="checkbox"/>	<input type="checkbox"/>	Early Majority	<input type="checkbox"/>	<input type="checkbox"/>	Late Majority	<input type="checkbox"/>			
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<p>Art Name(s): 1. _____ 2. _____</p>	<p>Possible member:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">2</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Innovator</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Early Adopter</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Early Majority</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Late Majority</td> <td><input type="checkbox"/></td> </tr> </table>	1		2	<input type="checkbox"/>	Innovator	<input type="checkbox"/>	<input type="checkbox"/>	Early Adopter	<input type="checkbox"/>	<input type="checkbox"/>	Early Majority	<input type="checkbox"/>	<input type="checkbox"/>	Late Majority	<input type="checkbox"/>			
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<p>Business/Marketing Name(s): 1. _____ 2. _____</p>	<p>Possible member:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">2</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Innovator</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Early Adopter</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Early Majority</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Late Majority</td> <td><input type="checkbox"/></td> </tr> </table>	1		2	<input type="checkbox"/>	Innovator	<input type="checkbox"/>	<input type="checkbox"/>	Early Adopter	<input type="checkbox"/>	<input type="checkbox"/>	Early Majority	<input type="checkbox"/>	<input type="checkbox"/>	Late Majority	<input type="checkbox"/>			
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<p>English Language Learning (ELL) Name(s): 1. _____ 2. _____</p>	<p>Possible member:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">1</td> <td></td> <td style="text-align: center;">2</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Innovator</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Early Adopter</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Early Majority</td> <td><input type="checkbox"/></td> </tr> <tr> <td><input type="checkbox"/></td> <td>Late Majority</td> <td><input type="checkbox"/></td> </tr> </table>	1		2	<input type="checkbox"/>	Innovator	<input type="checkbox"/>	<input type="checkbox"/>	Early Adopter	<input type="checkbox"/>	<input type="checkbox"/>	Early Majority	<input type="checkbox"/>	<input type="checkbox"/>	Late Majority	<input type="checkbox"/>			
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Family & Consumer Education <i>Name(s):</i> 1. _____ 2. _____	<i>Possible member:</i> 1 <input type="checkbox"/> Innovator <input type="checkbox"/> 2 <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/>		
Mathematics <i>Name(s):</i> 1. _____ 2. _____	<i>Possible member:</i> 1 <input type="checkbox"/> Innovator <input type="checkbox"/> 2 <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/>		
Music <i>Name(s):</i> 1. _____ 2. _____	<i>Possible member:</i> 1 <input type="checkbox"/> Innovator <input type="checkbox"/> 2 <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/>		
Parents <i>Name(s):</i> 1. _____ 2. _____	<i>Possible member:</i> 1 <input type="checkbox"/> Innovator <input type="checkbox"/> 2 <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/>		
Physical Education/Health <i>Name(s):</i> 1. _____ 2. _____	<i>Possible member:</i> 1 <input type="checkbox"/> Innovator <input type="checkbox"/> 2 <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/>		
School Board Members <i>Name(s):</i> 1. _____ 2. _____	<i>Possible member:</i> 1 <input type="checkbox"/> Innovator <input type="checkbox"/> 2 <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/>		
Science <i>Name(s):</i> 1. _____ 2. _____	<i>Possible member:</i> 1 <input type="checkbox"/> Innovator <input type="checkbox"/> 2 <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/>		
Social Studies <i>Name(s):</i> 1. _____ 2. _____	<i>Possible member:</i> 1 <input type="checkbox"/> Innovator <input type="checkbox"/> 2 <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/>		



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<p>Special Education Name(s): 1. _____ 2. _____</p>	<p>Possible member: 1 2 <input type="checkbox"/> Innovator <input type="checkbox"/> <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/></p>			
<p>Technical Education / Engineering Name(s): 1. _____ 2. _____</p>	<p>Possible member: 1 2 <input type="checkbox"/> Innovator <input type="checkbox"/> <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/></p>			
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<p>Other Name(s): 1. _____ 2. _____ 3. _____ 4. _____</p>	<p>Possible member: 1 2 <input type="checkbox"/> Innovator <input type="checkbox"/> <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/></p> <p>Possible member: 3 4 <input type="checkbox"/> Innovator <input type="checkbox"/> <input type="checkbox"/> Early Adopter <input type="checkbox"/> <input type="checkbox"/> Early Majority <input type="checkbox"/> <input type="checkbox"/> Late Majority <input type="checkbox"/></p>			